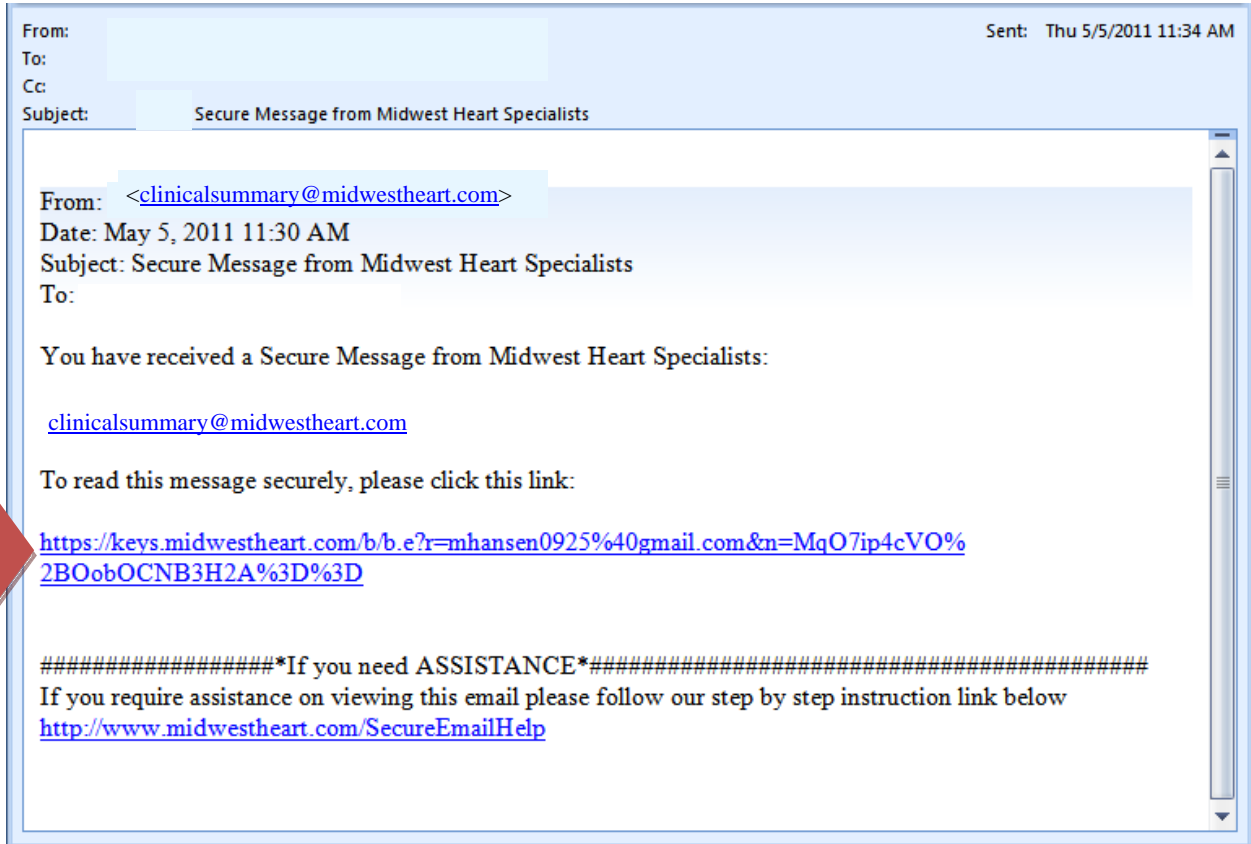


## Clinical Summary

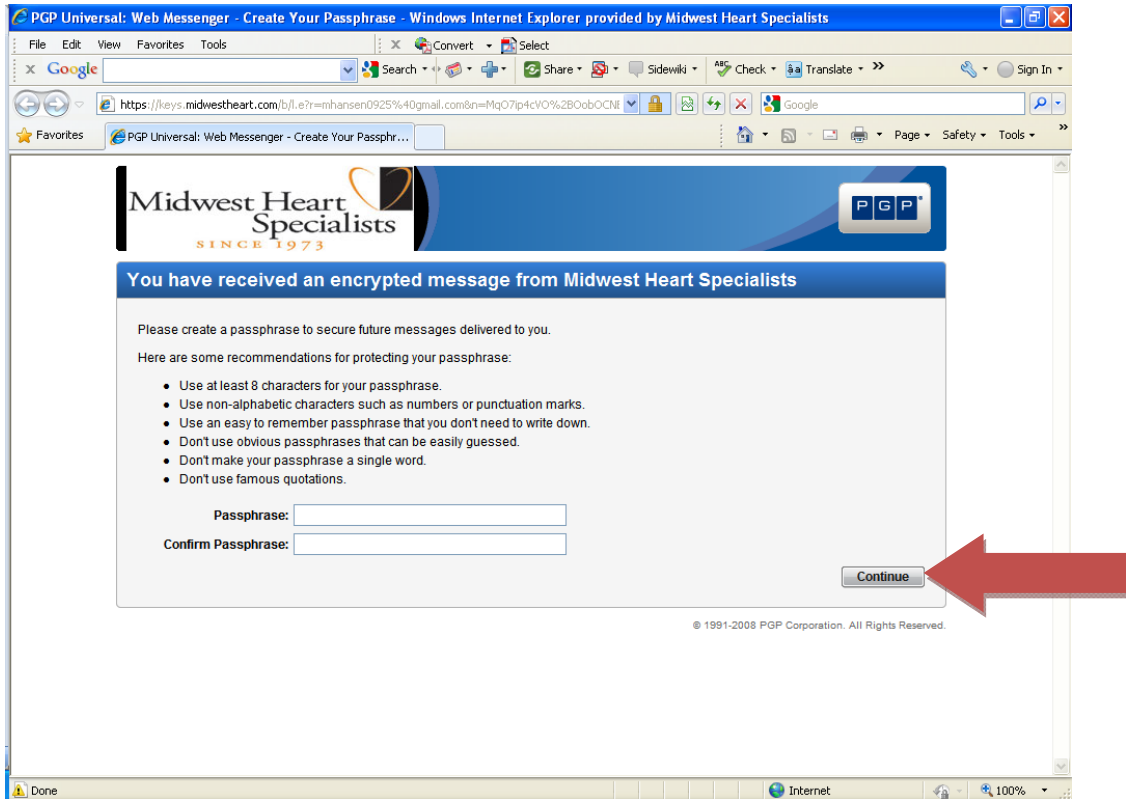
### How to open a secure email

1. The patient will receive the email message below

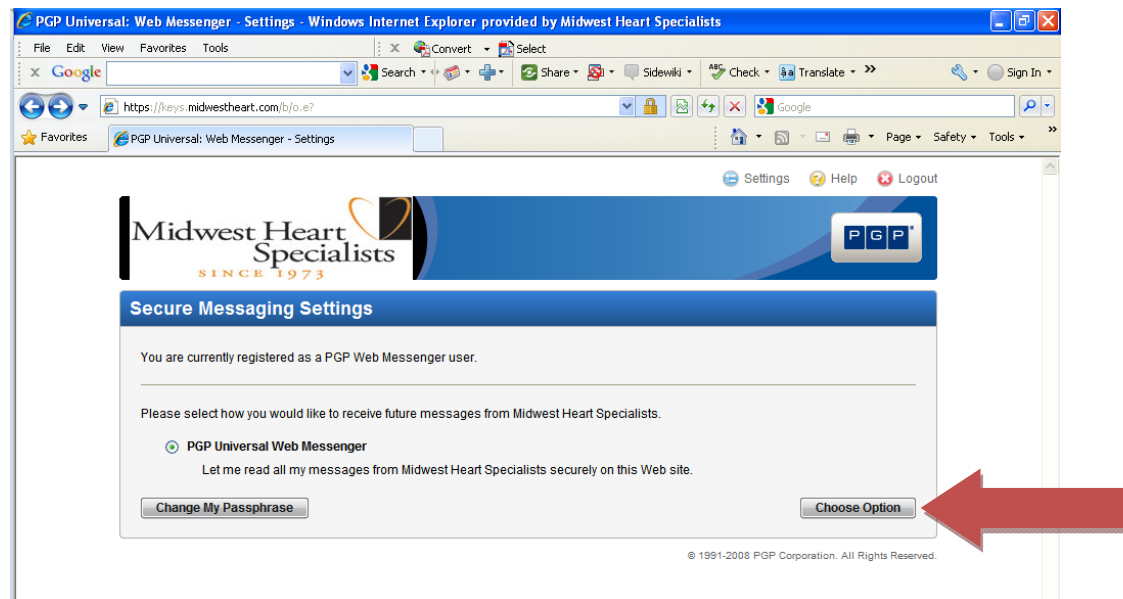


2. The patient will click on the link enclosed

- The first time they receive a secure message from Midwest Heart, they will be required to create a password. The password will be required each time they receive a secure message.



- Once a password is created, click "Continue"
- On the next screen, they can just select "Choose Option" and keep the settings as they appear

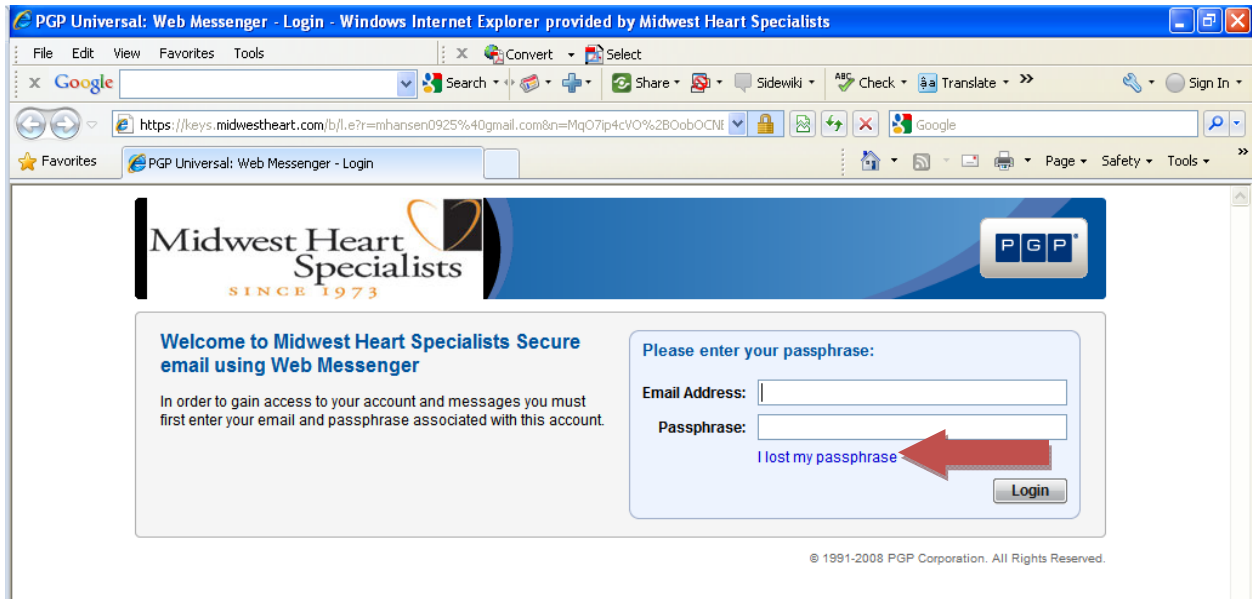


- After selecting "Choose Option", the email will open up and the email content will be viewable

If a patient does not remember their password...

The first time a patient receives a secure email they will need to follow the steps above in order to create an account.

The next time they receive a secure email, they will be redirected to the website below when they click on the link in the email.

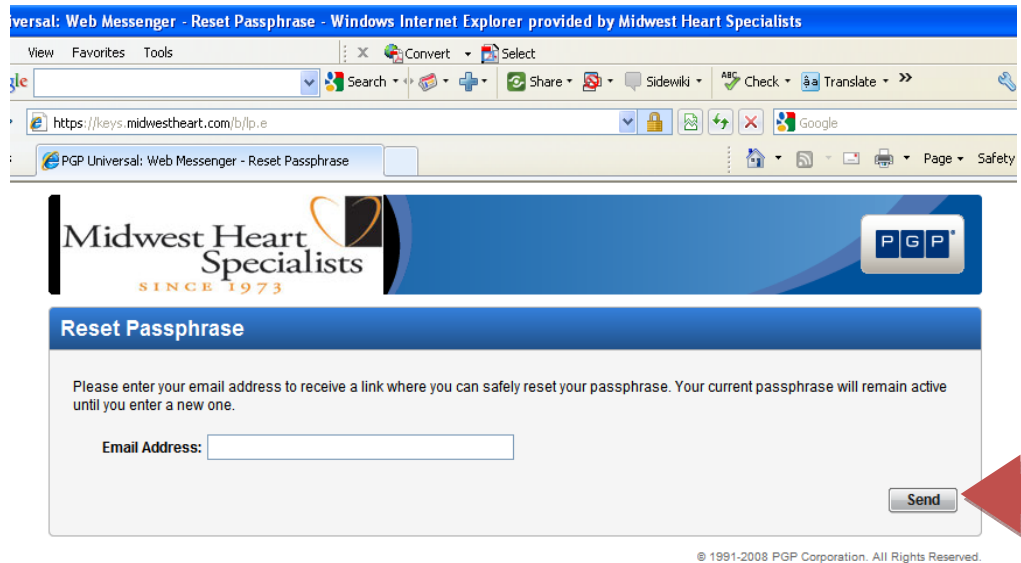


At this point, they will need to enter their email address and password they initially created.

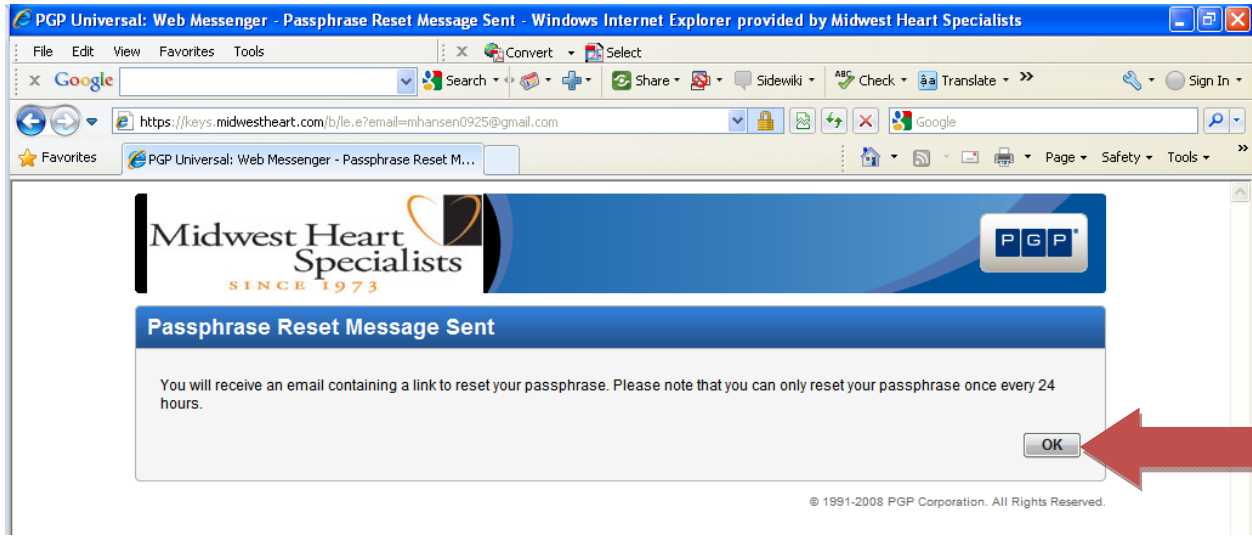
If they cannot remember their password, there is an option underneath the login to select **"I lost my passphrase"**

At this point, they can reset their password.

They need to enter in their email address and hit **"Send"**

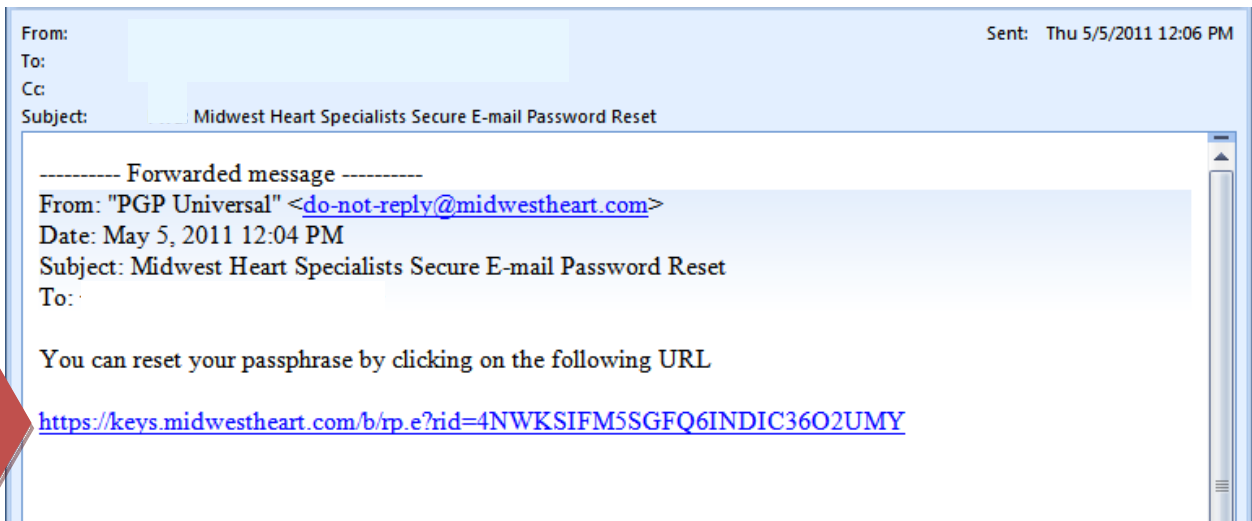


The patient will receive the following message after verifying their email address:



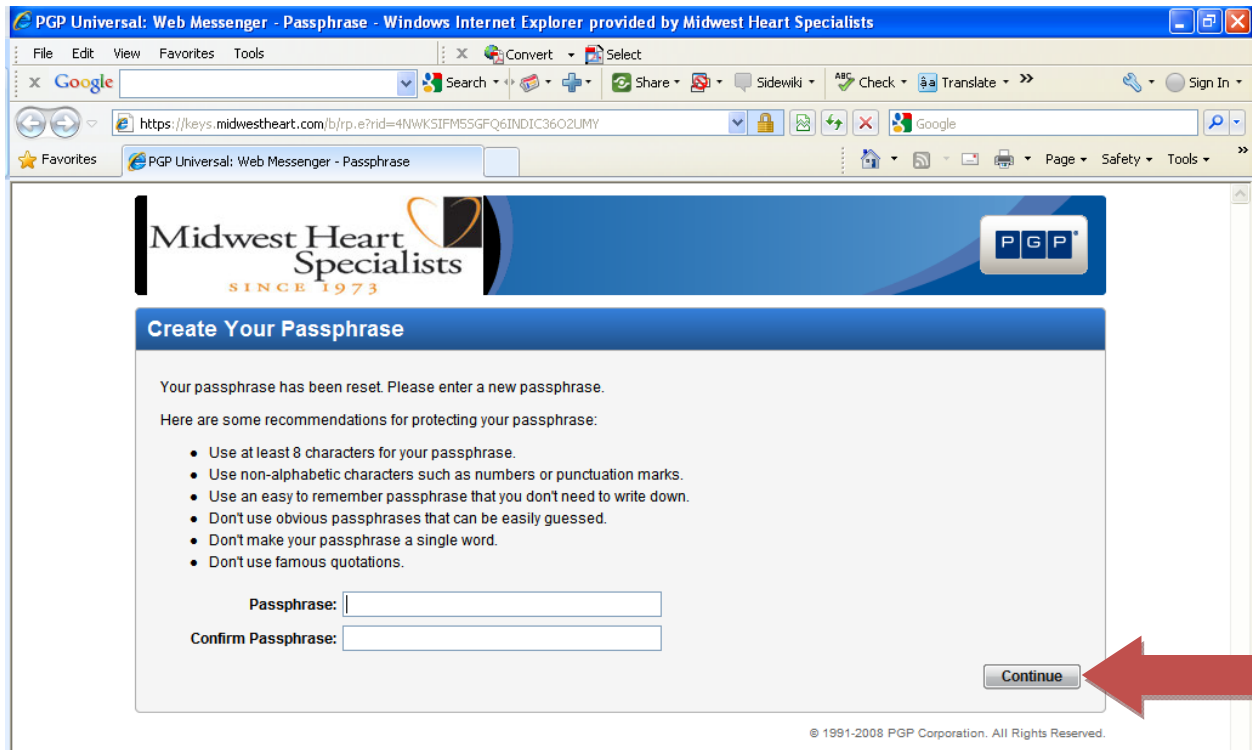
Select "OK" to close out of this message

Return to email and there will be a message with a subject line of "Midwest Heart Specialists Secure E-mail Password Reset" from PGP Universal



The patient will click on the link provided

They will be directed to create a new password.



Once a new password is created, they can click "**Continue**".

At this point, they will be able to view all their messages from Midwest Heart.